



**Board of Trustees**

Jamie Vericker  
Constance Pepple  
Ron Zufall  
Mike Doran  
Andrea Hoheisel

**Superintendent**

Jim Cloney

**Shasta Union High School District  
Board of Trustees Regular Meeting**

Board Room  
Shasta Union High School District  
2200 Eureka Way Suite B, Redding, CA 96001

August 8, 2023

5:30 p.m. – Call to Order  
5:30 p.m. – Closed Session  
6:30 p.m. – Open Session

***Mission:***

*To inspire and prepare every student to succeed in high school and beyond.*

*Our Board and staff are committed to excellent education through academics, Career Technical Education, the arts, athletics and activities. Our students gain the confidence and skills to adapt in their ever-changing world. Together with our families, we develop responsible members of the community.*

***Vision:***

*Educating Every Student for Success*

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact Board Secretary Jim Cloney at (530) 241-3261 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 2200 Eureka Way Suite B, Redding, CA during normal business hours.

**Agenda**

1. CALL PUBLIC SESSION TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT – CLOSED SESSION

The public may comment on any closed session item that will be heard. The Board may limit comments to no more than three minutes pursuant to Board policy.

4. CLOSED SESSION
  - 4.1 Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957)
  - 4.2 Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Jim Cloney – Superintendent, David Flores – Chief Business Official, Jason Rubin – Associate Superintendent/H.R. and Leo Perez - Associate Superintendent/Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/Confidential.
  - 4.3 Conference with Legal Counsel – Anticipated Litigation (G.C. 54956.9) One Case.
5. RECONVENE IN OPEN SESSION – OPENING BUSINESS
  - 5.1 Pledge of Allegiance
  - 5.2 Mission and Vision Statements

## 6. PUBLIC COMMENT

The public may comment on any specific agenda item or any item of interest to the public that is within the Board's jurisdiction. The Board may limit comments to no more than three minutes pursuant to Board policy. The maximum time allowed for each agenda item shall be 20 minutes. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting.

## 7. PRESENTATIONS

7.1 Summer School Report – Summer School Principal Gary Connolly

7.2 District Department Chair Update – Business, Layne McLean

## 8. APPROVAL OF AGENDA

## 9. APPROVAL OF CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

### 9.1 Administration

- A. Approve the SUHSD Board Recognized Athletics and Organizational Clubs for 2023-24
- B. Approve minutes for the July 11, 2023 regular Board meeting

### 9.2 Business Services

- A. Ratify Commercial Warrants and Payroll Distributions for July 2023
- B. Approve Quarterly Report of Investments
- C. Approve a request to declare property as surplus (FHS - 6 Imperial Ovens)

### 9.3 Instructional Services

- A. Approve updated registry of International Student Exchange Placement Organizations

### 9.4 Human Resources

- A. Approve Human Resources Action Report

## 10. REPORTS

### 10.1 Employee Associations

- A. Shasta Secondary Education Association – Layne McLean, President
- B. Educational Support Professionals Association – Rhonda Minch, President
- C. California School Employees Association – David Martin, President

### 10.2 Principals

- A. Alternative Education – Tim Calkins
- B. Enterprise High School – Ryan Johnson
- C. Shasta High School – Shane Kikut
- D. Foothill High School – Kevin Greene

### 10.3 Superintendent

### 10.4 Board Members

## 11. BUSINESS

### 11.1 Administration

- A. The Board will establish a date for the fall Board Study Session (*Discussion*)
- B. The Board will conduct the first reading of draft mandated and draft optional Board Policies and Administrative Regulations, as provided by CSBA (*Discussion/Action*)

## 11.2 Business Services

- A. Receive report on the Adopted State budget (*Information*)
- B. Approve the 2021-2022 Audit Report (*Action*)
- C. Presentation of the Fiscal Crisis and Management Assistance Team (FCMAT) Business Services Review (*Information*)
- D. Approve Salary Schedules for ESP, Supervisory, and Management (*Action*)

## 11.3 Instructional Services

- A. Report on the 2022-2023 Advanced Placement test scores (*Information*)

## 12. ADVANCE PLANNING

12.1 Next Meeting Date: September 12, 2023

12.2 Suggested Future Agenda Items

## 13. ADJOURNMENT

13.1 The Board may reopen Public Comment.

13.2 The Board may adjourn to closed session to continue discussion on topics listed from the 5:30 p.m. session.

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Board Recognized Athletic and Organizational Clubs

**PREPARER:** Jim Cloney, Superintendent

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**

Each school site in the District has various parent groups that support the school's programs. At this time each year, the Board is asked to approve the list of groups to be recognized by the District. This will ensure that the groups representing the District are doing so with the Board's knowledge and approval. The attached list for the 2023-24 school year has been provided by the site Principals.

**SUHSD**  
**Board-Recognized**  
**Athletics/Organizations/Clubs**  
**2023-2024**

**Enterprise High School**

Athletic Boosters

Music Boosters (Band & Choir)

Parent Teacher Student Association (PTSA)

**Foothill High School**

Athletic Boosters

Music Boosters (Band & Choir)

**Shasta High School**

Athletic Boosters

Music Boosters (Band & Choir)

Parent Club

**SUHSD**

CTE District Advisory Committee

# SHASTA UNION HIGH SCHOOL DISTRICT

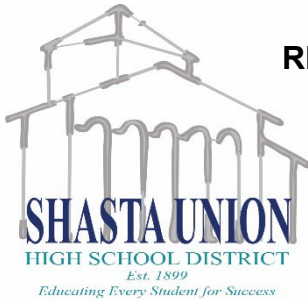
**SUBJECT:** Minutes from July 11, 2023 regular Board Meeting

**PREPARER:** Jim Cloney, Superintendent

**RECOMMENDATION:**

- ☒ Action
- ☐ Discussion
- ☐ Information

**BACKGROUND:**  
Staff has reviewed the minutes and recommends approval as presented.



**SHASTA UNION HIGH SCHOOL DISTRICT  
REGULAR MEETING OF THE GOVERNING BOARD  
Board Room  
2200 Eureka Way  
Redding, CA 96001**

**July 11, 2023  
UNADOPTED MINUTES**

A regular meeting of the Governing Board of the Shasta Union High School District was called to order at 5:34 p.m. by Trustee Vericker in the Shasta Union High School District Board Room.

**ROLL CALL:** Trustees Jamie Vericker, Ron Zufall, Constance Pepple, Mike Doran and Andrea Hoheisel were present. Also present: Superintendent Jim Cloney, Associate Superintendent of Human Resources Jason Rubin, Associate Superintendent of Instructional Services Leo Perez and Chief Business Official David Flores.

Trustee Vericker led the pledge of allegiance and Trustee Hoheisel recited the mission and vision statements.

**RES. 23-112** That the Board approve the agenda, as presented. (Motion Pepple, second Hoheisel, carried 5-0)

**RES. 23-113** That the Board approve the consent agenda, as presented. (Motion Zufall, second Doran, carried 5-0)

**RES. 23-114** That the Board conduct the annual review of the District's Intradistrict Open Enrollment Policy, BP 5116.1. (Motion Zufall, second Doran, carried 5-0)

**RES. 23-115** That the Board approve the District Organization Chart/Lines of Responsibility for 2023-24. (Motion Zufall, second Doran, carried 5-0)

**RES. 23-116** That the Board adopt the resolution authorizing the Superintendent and designees the power to contract and the authority to purchase supplies, materials, apparatus, and equipment. (Motion Zufall, second Doran, carried 5-0)

**RES. 23-117** That the Board ratify commercial warrants in the amount of \$2,074,444.94 and payroll distributions in the amount of \$5,102,190.46 for the period of 6/01/2023 – 6/30/2023. (Motion Zufall, second Doran, carried 5-0)

**RES. 23-118** That the Board approve the requests to declare property as surplus (Nutrition Services – Cafeteria Tables. Transportation - Thomas Bus 73, Blue Bird Bus 74 and 75). (Motion Zufall, second Doran, carried 5-0)

**RES. 23-119** That the Board adopt the resolution allowing Temporary Interfund Transfers. (Motion Zufall, second Doran, carried 5-0)

**RES. 23-120** That the Board adopt the resolution allowing Interfund Transfers. (Motion Zufall, second Doran, carried 5-0)

**RES. 23-121** That the Board adopt the resolution allowing Budget Transfers. (Motion Zufall, second Doran, carried 5-0)

**RES. 23-122** That the Board approve a field trip request, as follows: FHS FFA students travel to Indianapolis, IN October 31-November 5, 2023. (Motion Zufall, second Doran, carried 5-0)

**RES. 23-123** That the Board approve the courses for Shasta Adult School for 2023-24. (Motion Zufall, second Doran, carried 5-0)

- RES. 23-124 That the Board approve the funding applications for the 2023-24 Agricultural Incentive Grants for FHS and the District Farm. (Motion Zufall, second Doran, carried 5-0)
- RES. 23-125 That the Board approve the Human Resources Action Report, as follows: *Classified – (Hours/Days Increase/Decrease)*: Cynthia Marroquin Cuin, Bus Driver 7.5 hours/10 months (Transpo), effective August 14, 2023; Richard Stratton, Mechanic III 8 hours/12 months (Transpo), effective July 1, 2023; and Taylor Woods, Title I-Paraprofessional 6.5 hours/10 months (SHS), effective August 14, 2023. *(New Hires)*: Keahni Cheeseman, Computer Support Tech 8 hours/12 months (IT), effective May 31, 2023. *(Probationary Release/Termination)*: Lucien Saxton, Utility/Auditorium Tech 8 hours/12 months (DO), effective June 2, 2023. *(Position Change/Promotion)*: Mike Brown, Custodial Operations Supervisor 8 hours/12 months (DO), effective June 12, 2023 and Whitney Lowry, Program Assistant-Wellness 2 hours/10 months (SHS), effective August 14, 2023. *(Resigned/Retired)*: Charlene Evans, Lead Custodian 8 hours/12 months (EHS), effective August 28, 2023; Cody Goddard, Library Media Tech 8 hours/238 days (FHS), effective June 30, 2023; and Roberto Gomar-Sanchez, Custodian 8 hours/12 months (SLC), effective June 12, 2023. *Certificated – (New Hires Effective August 14, 2023)*: Ady Rob, Science 5/5 (FHS); Ajamian Jesse, Music 5/5 (SHS); Alex Anderson, Ag 3/5 & Farm Horticulture 2/5 (FHS); Daniel Atwell, English 5/5 (FHS); Daniel Baker, Music 5/5 (FHS); Rachel Curato, English 5/5 (FHS); Yamach Hernandez, Math 5/5 (EHS); Allison Hingst-Elo, CTE Medical Careers 2/5 (SHS); Jessica Jones, RSP 5/5 (PHS); Chad Kirch, Science 5/5 (FHS); Katy Knight, English 5/5 (EHS); Morgan MacFarland, English 3/5 (FHS); Susan McGrath, Math 5/5 (FHS); Hien Nguyen, Math 5/5 (FHS); JP O'Hara, English 5/5 (EHS); Stephanie Parsons, RSP 5/5 (EHS); Natalie Putnam, PE 5/5 (EHS); Brad Salyer, Math 5/5 (FHS); and Monica Spillane, Spanish 4/5 (SHS) & Spanish 1/5 (FHS). *(Returning Temps 2023-24)*: Nicole Coleman, 1.0 FTE District Nurse, effective July 25, 2023. *(Returning Temps 2023-24 Effective August 14, 2023)*: Thomas Ammon, Social Science 5/5 (SHS); Foster Brovan, Social Science 5/5 (FHS); Chase Dillon, Social Science 5/5 (EHS); Courtney Dipple, CTE Dental 2/5 (SHS); Adam Doelker, Social Science 5/5 (FHS); Tabitha Dubois, English 5/5 (FHS); Kory Kammersgard, SDC 5/5 (FHS); Dreux Karpinski, English 5/5 (SHS); Eddie Raschein, EMT 2/5, Med Careers 2/5 & Fire 1/5 (FHS); Katherine Rauch, 1.0 FTE Mental Health Clinician; Jessica Russell, Social Science 5/5 (EHS); Feyorn "Chloe" Saelee, CTE ECE 2/5 (EHS); and Schuyler Wilson, ERMHS 5/5 (PHS). (Motion Zufall, second Doran, carried 5-0)
- RES. 23-126 That the Board approve the updates for the Safe Return to Schools CPP and Testing Plan. (Motion Zufall, second Doran, carried 5-0)
- RES. 23-127 That the Board accept the Quarterly Report on the Williams Uniform Complaints for April 1 – June 30, 2023. (Motion Zufall, second Doran, carried 5-0)
- RES. 23-128 That the Board conduct the annual review of District's Uniform Complaint Policy and Non-Discrimination Policy. (Motion Zufall, second Doran, carried 5-0)
- RES. 23-129 That the Board approve the updates to the Certificated Management Handbook and the Confidential/Supervisory Handbook. (Motion Pepple, second Hoheisel, carried 5-0)
- RES. 23-130 That the Board approve/ratify the revised employment agreement with the Chief Business Official. (Motion Pepple, second Zufall. Ayes: Vericker, Zufall, Pepple, Doran, Hoheisel. Noes: None. Absent: None. Carried 5-0)
- RES. 23-131 That the Board approve/ratify the revised employment agreement with the Associate Superintendent of Human Resources. (Motion Zufall, second Pepple. Ayes: Vericker, Zufall, Pepple, Doran, Hoheisel. Noes: None. Absent: None. Carried 5-0)



- RES. 23-132 That the Board approve/ratify the revised employment agreement with the Associate Superintendent of Instructional Services. (Motion Hoheisel, second Pepple. Ayes: Vericker, Zufall, Pepple, Doran, Hoheisel. Noes: None. Absent: None. Carried 5-0)
- RES. 23-133 That the Board approve/ratify the revised employment agreement with the Superintendent. (Motion Pepple, second Hoheisel. Ayes: Vericker, Zufall, Pepple, Doran, Hoheisel. Noes: None. Absent: None. Carried 5-0)
- RES. 23-134 That the Board approve the minutes for the June 13, 2023 regular Board meeting. (Motion Doran, second Zufall, abstain Pepple, carried 4-0)
- RES. 23-135 That the Board approve the minutes for the June 20, 2023 special Board meeting. (Motion Doran, second Zufall, abstain Hoheisel carried 4-0)
- RES. 23-136 That the Board excuse Trustee Pepple's absence for the June 13, 2023 regular Board meeting. (Motion Doran, second Hoheisel, carried 5-0)
- RES. 23-137 That the Board excuse Trustee Hoheisel's absence for the June 20, 2023 special Board meeting. (Motion Doran, second Pepple, carried 5-0)
- RES. 23-138 That the Board approve the authorization to contract with KYA Services LLC (KYA Group) through the California Multiple Award Schedule ("CMAS") contract 4-20-78-0089C. (Motion Pepple, second Doran, carried 5-0)
- RES. 23-139 That the Board approve Change Order Number 1 for District Wide, HVAC Upgrades to be ratified for a net increase to the contract with KYA Services, LLC, in the amount of \$36,152.94. (Motion Hoheisel, second Doran, carried 5-0)
- RES. 23-140 That the Board approve the salary schedules for SSEA, ESP, CSEA, Confidential, Management and Supervisory. (Motion Pepple, second Doran, carried 5-0)
- RES. 23-141 That the Board conduct the second reading and approve the supplementary book *Must Know High School Vocabulary* by Jane R. Burstein. (Motion Pepple, second Zufall, carried 5-0)
- RES. 23-142 That the Board approve the Declaration of Need for Fully Qualified Educators for the 2023-24 school year. (Motion Zufall, second Pepple, carried 5-0)
- RES. 23-143 That the Board approve the updated job descriptions for District Receptionist and Library Media Tech. (Motion Pepple, second Zufall, carried 5-0)
- RES. 23-144 That the meeting adjourn. (Motion Pepple, second Doran, carried 5-0)

**PUBLIC COMMENT:**

There were no comments.

**REPORTS FROM SHASTA UNION HIGH SCHOOL DISTRICT ORGANIZATIONS:**

SSEA President Layne McLean invited the Board to attend the new teacher luncheon on August 10 and stated that he will email them with further details. He reported that he met with District Administration and association leadership today to discuss the Fiscal Crisis and Management Assistance Team (FCMAT) report on the Business Services Department. Mr. McLean emphasized the importance of staff culture noting that our District is unique because of the relationships staff have outside of the workspace.

ESP President Rhonda Minch was not present.

CSEA President David Martin was not present

**REPORT FROM SUPERINTENDENT:**

Jim Cloney reported that summer school ended last Friday where upwards of 300 students were able to obtain up to fifteen credits each. He stated that the District plans to expand the new staff orientation this year over two days where staff will hear presentations from Information Technology, Instructional Coaches, Human Resources and the associations. Mr. Cloney noted that staff will be compensated for their time and welcomed the Board to attend. He reported that District Administration reviewed the FCMAT report with SSEA and ESP leadership today. Mr. Cloney stated that he plans to conduct a presentation to the Board in August where he will address five takeaways and solutions to address areas for improvement. He presented Trustee Hoheisel with a certificate and congratulated her on completing the California School Boards Association (CSBA) Masters in Governance (MIG) training program.

**TRUSTEE COMMENTS AND LIAISON REPORTS:**

Trustee Doran provided a handout covering the ratification of the United States Constitution and various court cases pertaining to the separation of church and state. He stated that though the words "under God" are used in the Pledge of Allegiance, the government makes sure that it does not establish a religion or prevent free exercise of a religion. Trustee Doran stated that over time courts interpret how to freely exercise faith. He referenced the neutrality test and stated that the government shall treat religious groups the same as it would any other similarly situated group. Trustee Doran inquired that if the District were to establish a school to counter one type of faith than should the District do the same for other schools.

Trustee Hoheisel stated that she welcomed a new grandson and has been spending time with family in Washington. She reported that she finished the CSBA MIG courses while she was out of town.

Trustee Zufall stated that he learned about the Forestry Challenge Program from a former classmate and stated that this could be a good opportunity for students at no cost to the District. He provided Leo Perez with information on the program and asked him to look into it.

Trustee Pepple stated that she was unable to attend the last Board meeting and that she enjoyed attending graduations and touring facilities.

**DISCUSSION:**

Board Self-Evaluation: Jim Cloney stated that the Board has historically reviewed the areas with low scores. The Board reviewed question 48: The Board advocates on behalf of students and public education at the local, state and federal levels. Trustee Zufall stated that he feels the Board has and should continue to focus energy at the local level. The Board reviewed question two: The Board is committed to a common vision. General consensus of the Board was that they shared the same vision in educating every student for success. The Board agreed that they might differ in opinions, which leads to good thought provoking discussions. The Board reviewed question 35: The Board reviews its governance agreements regularly. Mr. Cloney stated that the Board reviews these once per year and recommended the Board do a more in depth review the next time the governance agreements are on the agenda. He stated that the Board has and continues to be highly functional and respectful.

Trustee Pepple inquired if the Board could improve how they adopt clear and measurable indicators to assess District performance. Trustee Vericker stated that the Board emphasizes this but it has been difficult to measure due to changes at the state level. Discussion continued on the importance of reading as it is related to curriculum.

Handbook Updates: Jim Cloney recommended the Board approve the updates to the Certificated Management and Confidential/Supervisory Handbooks in order to be consistent with the other labor groups.

Revised Employment Agreements: Trustee Vericker stated that the Brown Act requires an oral summary of compensation for local agency executives prior to the approval/ratification of the employment agreement. Trustee Vericker reported the following salary information:

- Chief Business Official David Flores: Base Salary \$147,632.58, Health/Wellness \$14,423.15, Professional Growth \$31,815.75

**DISCUSSION (continued):**

Revised Employment Agreements:

- Associate Superintendent of Human Resources Jason Rubin: Base Salary \$147,632.58, Health/Wellness \$14,423.15, Professional Growth \$15,132.34
- Associate Superintendent of Instructional Services Leo Perez: Base Salary \$147,632.58, Health/Wellness \$14,423.15, Professional Growth \$40,788.16
- Superintendent Jim Cloney: Base Salary \$188,286.18, Health/Wellness \$14,423.15, Professional Growth \$42,952.66.

Trustees Vericker and Pepple thanked the District Administration for their work.

CMAS Contract: David Flores stated that the District has used KYA Services LLC in the past for many projects. He recommended the Board approve the contract to redo the flooring of the Foothill High School Administration building. Mr. Flores noted that the project would be completed over summer break.

Change Order: David Flores reported that while the contractor was replacing the HVAC units at Enterprise High School, they found that some of the air ducts had separated in the Manatowa Gymnasium. The change order is to fix the ducts to ensure the system runs efficiently. Trustee Doran inquired what type of system Shasta Learning Center has. Mr. Flores stated that the major units were replaced recently with ESSER dollars which are federal funds issued from the pandemic.

Salary Schedules: David Flores stated that there were minor changes made to the Certificated Management, Supervisory, and CSEA salary schedules since the agenda was posted and presented the Board with the corrected salary schedules. He recommended the Board approve the salary schedules. Trustee Zufall stated that our salaries are competitive with the Sacramento area.

Supplementary Book: Trustee Pepple stated that she has reviewed the book *Must Know High School Vocabulary* and that she likes the presentation. She recommended approval.

Department Chair Reports: Leo Perez stated that the District Department Chair reports were provided under separate cover. He reported that the District will have the Department Chairs conduct presentations on the reports in the fall.

Student Discipline: Leo Perez conducted a presentation on student discipline comparing the last three years. Mr. Perez reviewed the types of incidents and how often they occurred. He stated that most incidents fall under the following categories: electronic device, disruption/defiance and illegal parking. Mr. Perez stated that the Assistant Principals or Teachers on Assignment (TOAs) code the incidents in Aeries.

Trustee Zufall noted that parents have voiced concerns over student fights but that the data reveals that there are very few. Trustee Pepple inquired why students are on their cell phones in class, especially if they are issued a Chromebook. She inquired if the Board could discuss the use of cell phones at a study session. Trustee Hoheisel inquired why there has been an increase in attendance letters.

Mr. Perez stated that the TOAs implemented a new attendance tracking system which is why there has been an increase in attendance letters this past year. Mr. Cloney stated that the vape sensors in the restrooms have been effective in creating a better campus culture. Mr. Perez reported that there have been zero expulsions and that the District has been utilizing the involuntary transfer process as a means to place children with significant discipline issues.

Declaration of Need: Jason Rubin stated that the Declaration of Need is an annual form submitted to the Commission on Teacher Credentialing (CTC). He reported that by having this on file, the District is able to hire a teacher on an emergency credential.

**DISCUSSION (continued):**

Job Descriptions: Jason Rubin stated that the Library Media Tech and District Receptionist positions have recently become vacant due to resignations. He reported that he has partnered with ESP to update the job descriptions to best meet the needs of the District.

**ADVANCE PLANNING:**

Next Meeting Date: August 8, 2023

Suggested Future Agenda Items: There were no suggestions.

Reopen Public Comment:

Shaun Vega Sanchez inquired if staff is prepared for an upset parent in the event their student is excused for a confidential medical appointment without parent notification. He urged the Board to remove the language from policy and to notify parents.

Caleb Valloton asked the Board for a new wrestling room at Foothill High School that would allow for a weight room and changing room. He stated that there are athletes of all different shapes and sizes and there has been an increase of female athletes. Mr. Valloton stated that a larger facility would prevent injuries and would expand the program. He highlighted past accomplishments of the program and raised concerns of the section losing a state qualifier in the league.

Trustee Doran requested the Board discuss moving wrestling to Sun Oaks and University Preparatory School.

**ADJOURNMENT:**

The Board did not adjourn to closed session. The meeting adjourned at 7:06 p.m.

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Ron Zufall, Clerk  
Board of Trustees

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Jim Cloney, Executive Secretary  
Board of Trustees

*Bd. Min. 7-11-23 //l*

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Commercial Warrants and Payroll Distributions

**PREPARER:** David Flores, Chief Business Official

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**  
Provided under separate cover are the monthly warrant registers for both commercial warrants and payroll distributions.

**REFERENCES:**  
Education Code Section 42632 and 42633

**SHASTA UNION HIGH SCHOOL DISTRICT**  
**Governing Board Commercial Warrant Approval**  
**for the period 7/01/23 - 7/31/23**

Subfund Totals - Accounts Payable
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01	General Fund	4,056,689.29
02	Farm Fund	0.00
05	Student Body Fund	6,897.40
07	Shasta Charter Academy	53,096.38
08	University Preparatory	154,455.95
11	Adult Education Fund	18,180.55
12	Child Development Fund	0.00
13	Cafeteria/Food Service Fund	16,792.02
14	Deferred Maintenance Fund	4,035.00
15	Pupil Transportation Eqmt Fund	0.00
16	Foundation Private Purpose Fund	0.00
21	Capital Building Bond Fund	0.00
25	Capital Facilities Fund	5,949.50
35	County School Facilities	0.00
56	Debt Service Fund	0.00
76	Warrant Passthrough	0.00

<b>Total</b>	<b>\$4,316,096.09</b>
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<b>Total Accounts Payable</b>	4,316,096.09
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<b>Total Payroll</b>	1,092,664.48
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<b>GRAND TOTAL</b>	<b>\$5,408,760.57</b>
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*SHASTA UNION HIGH SCHOOL DISTRICT*

Payroll Warrants
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Salary		1,063,864.85
Supplemental		24,579.63
Manual Payroll		4,220.00
Voids		0.00

<b>Total</b>	<b>\$1,092,664.48</b>
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**Date** \_\_\_\_\_

**Signed:** \_\_\_\_\_

**Date** \_\_\_\_\_

**Signed:** \_\_\_\_\_

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Quarterly Investment Report

**PREPARER:** David Flores, Chief Business Official

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**

Although school districts are no longer required to prepare a quarterly investment report and present it to the governing board, current district policy calls for the report as it is a good business practice. The attached report comes from the Shasta County Pooled Investments for the period ending June 30, 2023.

**REFERENCES:**

Government Code Section 53646

PURCHASE DATE	SECURITY TYPE	PAR AMOUNT	COST AMOUNT	% OF TOTAL	DISC	PREM	ACCRUED INTEREST	MATURITY	CUSIP	MOODY'S RATING	INT/DISC RATE	YIELD	BROKER	DAYS TO MAT	DAYS* COST	MARKET VALUE	UNREALIZED GAIN/LOSS	
	Local Agency Investment Fund (max 75,000)	20,000,000.00	20,000,000.00	2.26%				7/3/2023		not rated	3.36	3.36	LAIF	3	60,000,000.00	20,148,022.29	N/A	
	Repo Agreement (20% limit)			0.00%											0.00		N/A	
	LIR Treasury Fund - Mutual Fund (5.00%(max)	42,500,000.00	42,500,000.00	4.81%				7/3/2023			4.98	4.98	UBS	3	127,500,000.00		N/A	
****	Total Inactive Public Deposits (7.5% limit)	0.00	0.00	0.00%												0.00		
10/21/21	US Treasury Note	10,000,000.00	9,956,250.00		(43,750.00)		0.00	9,956,250.00	07/31/23	91282CCN9	NA/NA	0.13	0.37	UBS	31	308,643,750.00	9,961,200.00	4,950.00
07/08/22	US Treasury Note	10,000,000.00	9,976,562.50		(23,437.50)		0.00	9,976,562.50	07/31/23	912828Y61	NA/Aaa	2.75	2.97	UBS	31	309,273,437.50	9,980,600.00	4,037.50
02/01/22	US Treasury Note	5,000,000.00	4,930,273.44		(69,726.56)		0.00	4,930,273.44	08/31/23	91282CCU3	NA/NA	0.13	1.02	UBS	62	305,676,953.28	4,959,000.00	28,726.56
03/31/22	US Treasury Note	10,000,000.00	9,695,703.13		(304,296.87)		0.00	9,695,703.13	10/15/23	91282CAP6	NA/Aaa	0.13	2.14	Wedbush	107	1,037,440,234.91	9,855,500.00	159,796.87
12/03/20	US Treasury Note	5,000,000.00	5,083,179.39			83,179.39	0.00	5,083,179.39	02/29/24	9128286GO	NA/Aaa	2.38	0.21	Wedbush	244	1,240,295,771.16	4,901,350.00	(181,829.39)
12/28/21	US Treasury Note	10,000,000.00	10,071,041.95			71,041.95	0.00	10,071,041.95	02/29/24	9128286GO	NA/Aaa	2.38	0.75	Wedbush	244	2,457,334,235.80	9,802,700.00	(268,341.95)
01/06/22	US Treasury Note	5,000,000.00	4,964,843.75		(35,156.25)		0.00	4,964,843.75	11/15/24	91282CDH1	NA/Aaa	0.75	1.00	UBS	504	2,502,281,250.00	4,702,750.00	(262,093.75)
04/08/22	US Treasury Note	10,000,000.00	9,951,171.88		(48,828.12)		0.00	9,951,171.88	01/31/25	9128283V0	NA/Aaa	2.50	2.65	Wedbush	581	5,781,630,862.28	9,597,300.00	(353,871.88)
08/25/21	US Treasury Note	10,000,000.00	10,038,400.14			38,400.14	0.00	10,038,400.14	02/28/25	912828ZC7	NA/Aaa	1.13	0.52	Wedbush	609	6,113,385,685.26	9,373,100.00	(665,300.14)
07/07/21	US Treasury Note	10,000,000.00	9,862,500.00		(137,500.00)		0.00	9,862,500.00	06/30/25	912828ZW3	NA/Aaa	0.25	0.60	Wedbush	731	7,209,487,500.00	9,132,800.00	(729,700.00)
06/22/21	US Treasury Note	5,000,000.00	4,914,843.75		(85,156.25)		0.00	4,914,843.75	07/31/25	91282CA87	NA/Aaa	0.25	0.67	Wedbush	762	3,745,110,937.50	4,549,800.00	(365,043.75)
08/20/21	US Treasury Note	5,000,000.00	4,930,468.75		(69,531.25)		0.00	4,930,468.75	08/31/25	91282CAJO	NA/Aaa	0.25	0.60	Wedbush	793	3,909,861,718.75	4,536,350.00	(394,118.75)
08/26/21	US Treasury Note	10,000,000.00	9,845,312.50		(154,687.50)		0.00	9,845,312.50	01/31/26	91282CBH3	NA/Aaa	0.38	0.73	UBS	946	9,313,665,625.00	8,978,100.00	(867,212.50)
04/10/23	US Treasury Note	10,000,000.00	10,125,293.51			65,625.00	59,668.51	10,125,293.51	02/15/26	91282CGL9	NA/Aaa	4.00	3.75	Union Banc	961	9,730,407,063.11	9,846,500.00	(278,793.51)
08/27/21	US Treasury Note	10,000,000.00	9,908,984.38		(91,015.62)		0.00	9,908,984.38	02/28/26	91282CBQ3	NA/Aaa	0.50	0.71	Wedbush	974	9,651,350,786.12	8,982,800.00	(926,184.38)
06/30/22	US Treasury Note	10,000,000.00	9,185,937.50		(814,062.50)		0.00	9,185,937.50	06/30/26	91282CCJ8	NA/Aaa	0.88	3.05	Wedbush	1096	10,067,787,500.00	9,010,200.00	(175,737.50)
11/18/22	US Treasury Note	5,500,000.00	4,852,031.25		(647,968.75)		0.00	4,852,031.25	07/31/26	91282CCP4	NA/Aaa	0.63	4.09	UBS	1127	5,468,239,218.75	4,899,950.00	47,918.75
12/28/22	US Treasury Note	10,000,000.00	9,139,062.50		(860,937.50)		0.00	9,139,062.50	08/15/26	9128282A7	NA/Aaa	1.50	4.07	Wesbush	1142	10,436,809,375.00	9,140,200.00	1,137.50
04/10/23	US Treasury Note	10,000,000.00	9,348,971.14		(655,468.75)		4,439.89	9,348,971.14	09/30/26	912828YG9	NA/Aaa	1.63	3.65	UBS	1188	11,106,577,714.32	9,160,600.00	(188,371.14)
03/29/23	US Treasury Note	10,000,000.00	9,488,604.97		(537,500.00)		26,104.97	9,488,604.97	02/15/27	912828V98	NA/Aaa	2.25	3.75	UBS	1326	12,581,890,190.22	9,298,800.00	(189,804.97)
06/30/23	US Treasury Note	10,000,000.00	9,430,110.14		(591,406.25)		21,516.39	9,430,110.14	05/31/27	91282CET4	NA/NA	2.63	4.28	Wells Fargo	1431	13,494,487,610.34	9,396,100.00	(34,010.14)
12/09/22	US Treasury Note	10,000,000.00	9,778,125.00		(221,875.00)		0.00	9,778,125.00	06/30/27	91282CEW7	NA/Aaa	3.25	3.78	Wedbush	1461	14,285,840,625.00	9,617,200.00	(160,925.00)
01/03/23	US Treasury Note	10,000,000.00	10,000,000.00			0.00	0.00	10,000,000.00	09/30/27	91282CFM8	NA/Aaa	4.13	3.96	Wedbush	1553	15,530,000,000.00	9,944,100.00	(55,900.00)
05/03/23	US Treasury Note	10,000,000.00	8,873,748.27		(1,145,312.50)		19,060.77	8,873,748.27	01/31/28	91282CBJ9	NA/Aaa	0.75	3.38	UBS	1676	14,872,402,100.52	8,578,100.00	(295,648.27)
05/05/23	US Treasury Note	10,000,000.00	9,775,086.61		(284,927.20)		60,013.81	9,775,086.61	02/15/28	9128283W8	NA/Aaa	2.75	3.40	UBS	1691	16,529,671,457.51	9,398,100.00	(376,986.61)
****	Total Treasury Bill (50% limit)	220,500,000.00	214,126,506.45	24.23%								2.24				207,603,200.00	(6,523,306.45)	
****	Total Negotiable Cert of Deposit (20% limit)			0.00%														
08/29/22	Barclay's Bank PLC Med Term Note	10,000,000.00	10,000,000.00				10,000,000.00	08/29/25	06748XLN9	A/A1	4.15	4.15	Alamo	791	7,910,000,000.00	9,541,100.00	(458,900.00)	
****	Total Medium Term Notes (20% limit/ 3% ea)	10,000,000.00	10,000,000.00	1.13%								4.15				9,541,100.00	(458,900.00)	
11/04/22	Credit Agricole CP	10,000,000.00	9,616,000.00		(384,000.00)		9,616,000.00	08/01/23	22533UV18	A-1/P-1	5.12	5.32	UBS	32	307,712,000.00	9,958,800.00	342,800.00	
12/07/22	Natixis NY CP	10,000,000.00	9,610,655.56		(389,344.44)		9,610,655.56	09/01/23	63873KW11	A-1/P-1	5.23	5.44	UBS	63	605,471,300.28	9,911,800.00	301,144.44	
12/28/22	Credit Agricole CP	10,000,000.00	9,635,966.67		(364,033.33)		9,635,966.67	09/22/23	22533UWN9	A-1/P-1	4.89	5.08	UBS	84	809,421,200.28	9,877,800.00	241,833.33	
12/27/22	Natixis NY CP	10,000,000.00	9,613,686.11		(386,313.89)		9,613,686.11	09/22/23	63873KWN3	A-1/P-1	5.17	5.38	UBS	84	807,549,633.24	9,877,800.00	264,113.89	
01/12/23	MUFG Bank CP	5,000,000.00	4,816,066.67		(183,933.33)		4,816,066.67	10/06/23	62479MX65	A-1/P-1	4.96	5.15	UBS	98	471,974,533.66	4,926,750.00	110,683.33	
02/03/23	MUFG Bank CP	10,000,000.00	9,636,850.00		(363,150.00)		9,636,850.00	10/30/23	62479MXW8	A-1/P-1	4.86	5.04	UBS	122	1,175,695,700.00	9,816,500.00	179,650.00	
04/10/23	Natixis NY CP	10,000,000.00	9,615,250.00		(384,750.00)		9,615,250.00	01/05/24	63873JA59	A-1/P-1	5.13	5.34	UBS	189	1,817,282,250.00	9,700,900.00	85,650.00	
06/30/23	MUFG CP	10,000,000.00	9,582,250.00		(417,750.00)		9,582,250.00	03/26/24	62479LCS2	A-1/P-1	5.57	5.81	UBS	270	2,587,207,500.00	9,566,100.00	(16,150.00)	
****	Total Comm Paper (20% limit)	75,000,000.00	72,126,725.01	8.16%								5.32				73,636,450.00	1,509,724.99	
08/10/20	Federal Farm Credit (Callable)	5,000,000.00	5,000,000.00				5,000,000.00	08/10/23	3133EL3E2	AA+/Aaa	0.32	0.32	UBS	41	205,000,000.00	4,970,800.00	(29,200.00)	
09/15/20	Federal Farm Credit (Callable)	5,000,000.00	5,000,000.00				0.00	5,000,000.00	09/14/23	3133EL6U3	AA+/Aaa	0.28	0.28	UBS	76	380,000,000.00	4,946,300.00	(53,700.00)
10/19/20	Federal Farm Credit (Callable)	5,000,000.00	4,997,733.33		(2,500.00)		233.33	4,997,733.33	10/13/23	3133EMCQ3	AA+/Aaa	0.28	0.30	UBS	105	524,761,999.65	4,925,350.00	(72,383.33)
01/03/20	Federal Farm Credit Bank	5,000,000.00	5,000,000.00			0.00	0.00	5,000,000.00	01/02/24	3133ELFW9	AA+/Aaa	1.71	1.58	Wedbush	186	930,000,000.00	4,906,450.00	(93,550.00)
01/11/21	Federal Farm Credit (Callable)	5,000,000.00	4,993,000.00		(7,000.00)		4,993,000.00	01/11/24	3133EMMN9	AA+/Aaa	0.19	0.24	UBS	195	973,635,000.00	4,858,550.00	(134,450.00)	
01/15/21	Federal Farm Credit (Callable)	5,000,000.00	4,997,000.00		(3,000.00)		0.00	4,997,000.00	01/11/24	3133EMMN9	AA+/Aaa	0.19	0.21	UBS	195	974,415,000.00	4,858,550.00	(138,450.00)
04/06/21	Federal Farm Credit (Callable)	5,000,000.00	4,996,250.00		(3,750.00)		0.00	4,996,250.00	04/05/24	3133EMVD1	AA+/Aaa	0.33	0.35	UBS	280	1,398,950,000.00	4,804,550.00	(191,700.00)
11/30/20	Federal Farm Credit (Callable)	5,000,000.00	5,000,000.00				0.00	5,000,000.00	05/16/24	3133EMGF3	AA+/Aaa	0.35	0.35	UBS	321	1,605,000,000.00	4,778,250.00	(221,750.00)
06/04/21	Federal Farm Credit (Callable)	5,000,000.00	5,000,000.00				0.00	5,000,000.00	06/03/24	3133EME40	AA+/Aaa	0.33	0.33	UBS	339	1,695,000,000.00	4,764,850.00	(235,150.00)
09/29/20	Federal Farm Credit (Callable)	5,000,000.00	5,000,000.00				0.00	5,000,000.00	06/17/24	3133EMAB8	Aaa/AA+	0.39	0.39	UBS	353	1,765,000,000.00	4,763,500.00	(236,500.00)
08/21/20	Federal Farm Credit (Callable)	5,000,000.00	5,000,000.00			0.00	0.00	5,000,000.00	08/19/24	3133EL4J0	AA+/Aaa	0.47	0.46	UBS	416	2,080,000,000.00	4,710,100.00	(289,900.00)
10/15/20	Federal Farm Credit (Callable)	5,000,000.00	5,000,000.00				0.00	5,000,000.00	10/15/24	3133EMCY6	AA+/Aaa	0.43	0.43	Wedbush	473	2,365,000,000.00	4,687,500.00	(312,500.00)
01/11/22	Federal Farm Credit	10,000,000.00	9,990,000.00		(10,000.00)		9,990,000.00	01/06/25	3133ENKS8	NA/NA	1.13	1.16	UBS	556	5,554,440,000.00	9,413,000.00	(577,000.00)	
06/16/21	Federal Farm Credit (Callable)	5,000,000.00	5,000,000.00				5,000,000.00	06/16/25	3133EMH47	AA+/Aaa	0.60	0.60	Wedbush	717	3,585,000,000.00	4,588,800.00	(411,200.00)	
07/07/21	Federal Farm Credit (Callable)	5,000,000.00	4,992,500.00		(7,500.00)		4,992,500.00	06/16/25	3133EMH47	AA+/Aaa	0.60	0.64	UBS	717	3,579,622,500.00	4,58		



06/28/22	Federal Home Loan Bank (Callable)	5,000,000.00	5,000,000.00				5,000,000.00	06/28/24	3130ASE62	AA+/Aaa	3.00	3.00	Alamo	364	1,820,000,000.00	4,866,400.00	(133,600.00)	
01/05/22	Federal Home Loan Bank (Callable)	5,000,000.00	5,000,000.00				5,000,000.00	07/05/24	3130AQFH1	AA+/Aaa	0.95	0.95	Union Banc	371	1,855,000,000.00	4,775,550.00	(224,450.00)	
02/23/22	Federal Home Loan Bank (Callable)	5,000,000.00	5,000,000.00				5,000,000.00	08/23/24	3130AQSZ7	AA+/Aaa	1.50	1.50	UBS	420	2,100,000,000.00	4,763,950.00	(236,050.00)	
04/21/22	Federal Home Loan Bank (Callable)	10,000,000.00	9,565,000.00	(435,000.00)		0.00	9,565,000.00	01/27/25	3130AQMR1	AA+/Aaa	1.25	2.90	UBS	577	5,519,005,000.00	9,393,700.00	(171,300.00)	
08/26/21	Federal Home Loan Bank (Callable)	5,000,000.00	5,000,000.00				5,000,000.00	02/26/25	3130ANHY9	AA+/Aaa	0.52	0.52	UBS	607	3,035,000,000.00	4,621,200.00	(378,800.00)	
12/10/21	Federal Home Loan Bank (Callable)	5,000,000.00	5,000,000.00				5,000,000.00	06/10/25	3130AQB85	AA+/N/A	1.20	1.20	UBS	711	3,555,000,000.00	4,624,050.00	(375,950.00)	
06/29/22	Federal Home Loan Bank	5,000,000.00	4,985,260.00	(14,740.00)		0.00	4,985,260.00	06/13/25	3130AEBV1	AA+/Aaa	3.13	3.23	Wedbush	714	3,559,475,640.00	4,831,350.00	(153,910.00)	
07/29/22	Federal Home Loan Bank (Callable)	10,000,000.00	10,000,000.00				10,000,000.00	07/24/25	3130ASM97	AA+/Aaa	4.00	4.00	UBS	755	7,550,000,000.00	9,762,700.00	(237,300.00)	
08/30/21	Federal Home Loan Bank (Callable)	10,000,000.00	10,000,000.00				10,000,000.00	08/27/25	3130ANW48	NA/NA	0.73	0.73	UBS	789	7,890,000,000.00	9,144,700.00	(855,300.00)	
10/01/21	Federal Home Loan Bank (Callable)	10,000,000.00	9,988,000.00	(12,000.00)		0.00	9,988,000.00	08/29/25	3130AP3F0	AA+/Aaa	0.70	0.73	UBS	791	7,900,508,000.00	9,137,000.00	(851,000.00)	
10/14/20	Federal Home Loan Bank	5,000,000.00	4,986,890.00	(13,110.00)		0.00	4,986,890.00	09/12/25	3130AJXA2	AA+/Aaa	0.38	0.43	Wells Fargo	805	4,014,446,450.00	4,530,800.00	(456,090.00)	
11/25/20	Federal Home Loan Bank (Callable)	5,000,000.00	5,000,000.00				5,000,000.00	11/25/25	3130AKGD2	AA+/Aaa	0.57	0.57	UBS	879	4,395,000,000.00	4,529,000.00	(471,000.00)	
04/20/22	Federal Home Loan Bank (Callable)	10,000,000.00	9,235,000.00	(765,000.00)		0.00	9,235,000.00	02/25/26	3130ALEM2	AA+/Aaa	0.79	2.91	UBS	971	8,967,185,000.00	9,009,700.00	(225,300.00)	
04/07/21	Federal Home Loan Bank (Callable)	10,000,000.00	10,000,000.00			0.00	10,000,000.00	03/30/26	3130ALT85	AA+/Aaa	1.01	1.01	UBS	1004	10,040,000,000.00	9,040,300.00	(959,700.00)	
06/30/21	Federal Home Loan Bank (Callable)	5,000,000.00	5,000,000.00				5,000,000.00	06/30/26	3130AMSS2	NA/NA	1.05	1.05	UBS	1096	5,480,000,000.00	4,491,150.00	(508,850.00)	
04/27/22	Federal Home Loan Bank (Callable)	10,000,000.00	10,000,000.00				10,000,000.00	04/27/26	3130ARSX0	NA/NA	2.97	2.97	UBS	1032	10,320,000,000.00	9,512,200.00	(487,800.00)	
08/30/21	Federal Home Loan Bank (Callable)	10,000,000.00	10,000,000.00				10,000,000.00	08/26/26	3130ANVS6	NA/NA	1.00	1.00	UBS	1153	11,530,000,000.00	8,938,400.00	(1,061,600.00)	
01/06/23	Federal Home Loan Bank	10,000,000.00	10,000,000.00				10,000,000.00	06/07/27	3130AUH64	NA/NA	3.98	3.98	UBS	1438	14,380,000,000.00	9,824,800.00	(175,200.00)	
03/23/28	Federal Home Loan Bank (Callable)	10,000,000.00	10,000,000.00				10,000,000.00	03/23/28	3130AVAM4	NA/NA	6.05	6.05	UBS	1728	17,280,000,000.00	9,952,700.00	(47,300.00)	
*****	Total Federal Home Loans (20% limit)	165,000,000.00	163,760,150.00	18.53%								1.77			155,025,150.00		(8,735,000.00)	
11/19/20	Federal National Mtge Note	5,000,000.00	5,000,000.00		0.00	0.00	5,000,000.00	07/10/23	3135G05G4	AA+/Aaa	0.25	0.21	UBS	10	50,000,000.00	4,995,500.00	(4,500.00)	
12/04/19	Federal National Mtge Note	5,000,000.00	5,000,000.00		0.00	0.00	5,000,000.00	09/12/23	3135G0U43	AA+/Aaa	2.88	1.62	Wells Fargo	74	370,000,000.00	4,974,350.00	(25,650.00)	
10/23/19	Federal National Mtge Note	5,000,000.00	5,000,000.00		0.00	0.00	5,000,000.00	07/02/24	3135GOV75	AA+/Aaa	1.75	1.66	Wells Fargo	368	1,840,000,000.00	4,821,600.00	(178,400.00)	
08/12/20	Federal National Mtge Note (Callable)	5,000,000.00	5,000,000.00				5,000,000.00	08/12/24	3136G4J38	AA+/Aaa	0.41	0.41	Wedbush	409	2,045,000,000.00	4,724,900.00	(275,100.00)	
08/13/20	Federal National Mtge Note (Callable)	5,000,000.00	5,000,000.00			0.00	5,000,000.00	08/12/24	3136G4J38	AA+/Aaa	0.41	0.41	Wedbush	409	2,045,000,000.00	4,724,900.00	(275,100.00)	
08/27/20	Federal National Mtge Note (Callable)	5,000,000.00	5,000,000.00			0.00	5,000,000.00	08/19/24	3136G4P31	AA+/Aaa	0.45	0.45	Wedbush	416	2,080,000,000.00	4,723,000.00	(277,000.00)	
02/19/20	Federal National Mtge Note	5,000,000.00	5,000,000.00		0.00	0.00	5,000,000.00	01/07/25	3135GOX24	AA+/N/A	1.63	1.46	Wedbush	557	2,785,000,000.00	4,740,850.00	(259,150.00)	
10/14/20	Federal National Mtge Note	5,000,000.00	5,000,000.00		0.00	0.00	5,000,000.00	06/17/25	3135G04Z3	AA+/Aaa	0.50	0.40	UBS	718	3,590,000,000.00	4,590,400.00	(409,600.00)	
08/25/20	Federal National Mtge Note (Callable)	5,000,000.00	5,000,000.00				5,000,000.00	02/25/25	3136G4T52	AA+/Aaa	0.52	0.52	Wells Fargo	606	3,030,000,000.00	4,626,750.00	(373,250.00)	
07/31/20	Federal National Mtge Note (Callable)	5,000,000.00	5,000,000.00		0.00	0.00	5,000,000.00	07/29/25	3136G4D75	NA/NA	0.60	0.60	UBS	760	3,800,000,000.00	4,572,700.00	(427,300.00)	
08/18/20	Federal National Mtge Note (Callable)	5,000,000.00	5,000,000.00				5,000,000.00	08/18/25	3136G4G72	AA+/Aaa	0.60	0.60	Wedbush	780	3,900,000,000.00	4,563,450.00	(436,550.00)	
08/19/20	Federal National Mtge Note (Callable)	5,000,000.00	5,000,000.00				5,000,000.00	08/19/25	3136G4H63	AA+/Aaa	0.55	0.55	UBS	781	3,905,000,000.00	4,535,800.00	(464,200.00)	
12/09/20	Federal National Mtge Note	5,000,000.00	4,974,875.00	(25,125.00)		0.00	4,974,875.00	08/25/25	3135GO5X7	AA+/Aaa	0.38	0.48	Wells Fargo	787	3,915,226,625.00	4,549,750.00	(425,125.00)	
10/03/22	Federal National Mtge Note (Callable)	10,000,000.00	9,892,000.00	(108,000.00)		0.00	9,892,000.00	08/28/25	3135GO6V0	AA+/NA	4.13	4.53	UBS	790	7,814,680,000.00	9,773,800.00	(118,200.00)	
10/28/20	Federal National Mtge Note (Callable)	5,000,000.00	5,000,000.00				5,000,000.00	10/28/25	3136G46S7	NA/NA	0.56	0.56	UBS	851	4,255,000,000.00	4,531,800.00	(468,200.00)	
11/01/22	Federal National Mtge Note	10,000,000.00	9,117,970.00	(882,030.00)		0.00	9,117,970.00	09/24/26	3135GOQ22	AA+/Aaa	1.88	4.36	Wedbush	1182	10,777,440,540.00	9,230,000.00	112,030.00	
06/30/23	Federal National Mtge Note	10,000,000.00	9,288,170.10	(761,829.90)		50,000.00	9,288,170.10	09/24/26	3135GOQ22	AA+/Aaa	1.88	4.43	Alamo	1182	10,978,617,058.20	9,230,000.00	(58,170.10)	
04/11/23	Federal National Mtge Note	10,000,000.00	8,823,725.00	(1,176,900.00)		625.00	8,823,725.00	10/08/27	3135G05Y5	AA+/Aaa	0.75	3.61	Wedbush	1561	13,773,834,725.00	8,676,400.00	(147,325.00)	
*****	Total Federal National Mtge. (20% limit)	110,000,000.00	107,096,740.10	12.12%								1.49			102,585,950.00		(4,510,790.10)	
12/09/20	Federal Home Loan Mtge	5,000,000.00	5,000,000.00		0.00	0.00	5,000,000.00	08/24/23	3137EAEV7	AA+/Aaa	0.25	0.22	UBS	55	275,000,000.00	4,965,000.00	(35,000.00)	
01/25/21	Federal Home Loan Mtge.	5,000,000.00	5,000,000.00		0.00	0.00	5,000,000.00	09/08/23	3137EAEW5	AA+/Aaa	0.25	0.16	Wedbush	70	350,000,000.00	4,954,600.00	(45,400.00)	
09/30/20	Federal Home Loan Mtge (Callable)	5,000,000.00	5,000,000.00			0.00	5,000,000.00	03/29/24	3134GWXC5	NA/NA	0.35	0.35	Wedbush	273	1,365,000,000.00	4,809,150.00	(190,850.00)	
09/30/20	Federal Home Loan Mtge (Callable)	5,000,000.00	5,000,000.00			0.00	5,000,000.00	06/28/24	3134GWU00	NA/Aaa	0.38	0.38	Wells Fargo	364	1,820,000,000.00	4,753,050.00	(246,950.00)	
09/10/20	Federal Home Loan Mtge (Callable)	5,000,000.00	5,000,000.00				5,000,000.00	09/10/24	3134GWL79	NA/Aaa	0.40	0.40	Wedbush	438	2,190,000,000.00	4,706,750.00	(293,250.00)	
09/30/22	Federal Home Loan Mtge (Callable)	10,000,000.00	9,945,000.00	(55,000.00)		0.00	9,945,000.00	09/20/24	3134GX2E3	AA+/Aaa	4.05	4.34	UBS	448	4,455,360,000.00	9,818,200.00	(126,800.00)	
04/08/22	Federal Home Loan Mtge (Callable)	10,000,000.00	9,980,000.00	(20,000.00)			9,980,000.00	10/08/24	3134GXQE7	AA+/Aaa	2.50	2.58	UBS	466	4,650,680,000.00	9,603,200.00	(376,800.00)	
12/01/21	Federal Home Loan Mtge	5,000,000.00	5,000,000.00		0.00	0.00	5,000,000.00	02/12/25	3137EAEPO	AA+/Aaa	1.50	0.93	Wedbush	593	2,965,000,000.00	4,719,850.00	(280,150.00)	
10/20/20	Federal Home Loan Mtge (Callable)	5,000,000.00	5,000,000.00			0.00	5,000,000.00	03/28/25	3134GWX35	NA/Aaa	0.45	0.45	Wedbush	637	3,185,000,000.00	4,610,800.00	(389,200.00)	
10/20/22	Federal Home Loam Mtge	5,000,000.00	4,467,850.00	(532,150.00)		0.00	4,467,850.00	07/21/25	3137EAEU9	AA+/Aaa	0.38	4.53	Alamo	752	3,359,823,200.00	4,561,950.00	94,100.00	
10/28/22	Federal Home Loan Mtge (Callable)	10,000,000.00	10,000,000.00				10,000,000.00	07/28/25	3134GX5G5	NA/NA	5.00	5.00	UBS	759	7,590,000,000.00	9,963,200.00	(36,800.00)	
12/22/22	Federal Home Loan Mtge (Callable)	10,000,000.00	9,824,900.00	(175,100.00)		0.00	9,824,900.00	08/25/25	3134GXS21	Aaa/AA+	3.80	4.50	Alamo	787	7,732,196,300.00	9,723,800.00	(101,100.00)	
07/02/21	Federal Home Loan Mtge	5,000,000.00	4,921,340.00	(78,660.00)		0.00	4,921,340.00	09/23/25	3137EAEX3	Aaa/AA+	0.38	0.75	Wells Fargo	816	4,015,813,440.00	4,536,850.00	(384,490.00)	
12/05/22	Federal Home Loan Mtge (Callable)	10,000,000.00	10,000,000.00				10,000,000.00	06/05/26	3134GY6Y3	NA/NA	5.20	5.20	UBS	1071	10,710,000,000.00	9,898,900.00	(101,100.00)	
12/22/22	Federal Home Loan Mtge (Callable)	10,000,000.00	10,000,000.00				10,000,000.00	07/21/26	3134GYBY7	NA/NA	5.13	5.12	UBS	1117	11,170,000,000.00	9,892,200.00	(107,800.00)	
*****	Total Fed HM LN Mtge. Corp Disc Note (20%)	105,000,000.00	104,139,090.00	11.78%								2.33			101,517,500.00		(2,621,590.00)	
TOTAL		898,000,000.00	883,702,876.11	100.00%	(14,810,214.26)	269,205.48	243,884.89											812,822,172.29
Cost of Investments		883,702,876.11	822,463,661.62	US BANK														594,658,386,106.60

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Surplus Equipment

**PREPARER:** David Flores, Chief Business Official

**RECOMMENDATION:**

- ☒ Action
- ☐ Discussion
- ☐ Information

**BACKGROUND:**  
The Foothill High School Culinary program has replaced six ovens with newly purchased ovens. The new ovens were purchased with Perkins program funding. The ovens that have been replaced will be auctioned to the highest bidder.

**Request to Declare Property as Surplus****Location of Property:**

Site: FHS  
 Department: Culinary  
 Room No. 407

Date: 6/8/23Requestor: A. Marsh

It is requested that the following equipment be declared surplus:


Asset #	Qty.	Item Description	Model	Serial #	Year Purchased	Present Value	Condition*
109001 - 109006	6	Imperial Ovens			2018		Fair / Poor

**\*Condition Key:****Excellent** – in working order**Good** – needs minor repairs**Fair** – needs repairs; repairs are estimated not to exceed 30% of replacement cost.**Poor** – no longer serviceable; repairs would exceed 50% of replacement cost.**Unusable** – to be discarded as junk

Reason(s) for declaring surplus: They cannot hold temperature and element has caught on fire twice. Repairs are costing more than a new oven

*Note: Incomplete or improperly completed forms will be returned to initiating department for completion prior to processing.**Originator is responsible for placing work order with Maintenance and storing on site until sold/reissued or discarded.*

Please contact 16514 or 16540 for further information or questions.

  
 Site Administrative Approval Signature
**Disposition**☐ Make available for reassignment

Assign to: \_\_\_\_\_

☐ Surplus☐ Junk\_\_\_\_\_  
Chief Business Official\_\_\_\_\_  
Date

Distribution: Original - Business Office  
 Copies: M&O, Originating Site

D322 Rev:1/03

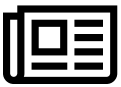
# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Registry of International Student Exchange Placement Organizations

**PREPARER:** Leo Perez  
Associate Superintendent of Instructional Services

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**  
The Office of the Attorney General, State of California Department of Justice maintains a list of approved international student exchange visitor placement organizations. Attached is the updated list as of July 20, 2023.



**ROB BONTA**

*Attorney General*

# Registry of International Student Exchange Visitor Placement Organizations (ISEVPO)

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Updated: July 20, 2023

## Alphabetical list of organizations:

Cultural Homestay International

Educatus, Inc.

ABC Education Group, LLC

Academic Foundation for International Cultural Exchange (AFICE)

AFS-USA, Inc.

AIFS Foundation - Academic Year in America

American Councils for International Education: ACTR/ACCELS, Inc.

American Cultural Exchange Service

American Home Life International, Inc.

American Secondary Schools for International Students and Teachers, Inc. (ASSIST Inc.)

American Student Services

Aspect Foundation, Incorporated

ASSE International, Inc.

Ayusa International

Bright Star Educational Services

August 8, 2023  
California Foreign Connect LLC

Council for Educational Travel USA (CETUSA)

Council on International Educational Exchange (CIEE)

Diamond Bar Sister City

Edu-care Inc.

Edu-Inno Inc

Educates, Inc

Education Travel & Culture, Inc.

Educational Resource Development Trust

EF Educational Foundation for Foreign Study, DBA EF High School Exchange Year

ExchangeMate USA LLC

F.L.A.G., Inc.

Face the World Foundation

First International Student Connections (FISC), LLC

First Light Global

Forte International Exchange Association

Foundation for Academic Cultural Exchange

Foundation For Worldwide International Student Exchange

Global Bridge Associates LLC

Greater Perception Services, Inc. dba Learning Beyond Borders

Greenheart International dba Greenheart Exchange

Heritage Student Foundation, Inc.

iGoGo International Inc.

International Academic Cultural Exchange, Inc.

International Cultural Exchange Service Inc.

International Fellowship, Inc.

International Student Exchange, Inc

IPERC Academy

Lartin Brothers Education LLC

Nacel Open Door, Inc

Northwest Services Peace Program

Northwest Student Exchange

O.C.E.A.N. (Organization for Cultural Exchange Among Nations)

Pan Atlantic Foundation

Private School Exchange (PSE), LLC

Program of Academic Exchange, P.A.X

Shimamura LLC dba Eduabroad

Sino-American Education Center

SLB Consulting Corporation dba Exchange Service International

Southern California/ Nevada Rotary International Youth Exchange

STS Foundation

Summa Global Educatioin DBA AnB Education

Terra Lingua

The Cambridge Institute of International Education dba Cambridge Network

UCEUS Corp.

Western States Student Exchange, Inc.

World Heritage International Student Exchange Programs, Inc.

World Link Inc. dba World Exchange Group

Youth For Understanding USA, Inc.

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# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Human Resource Action Report

**PREPARER:** Jason Rubin  
Associate Superintendent of Human Resources

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

Approve personnel changes to meet the needs of our District as outlined on the following report.



**Shasta Union High School District  
HUMAN RESOURCES ACTION REPORT**

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
<b><u>Classified</u></b>		
<u>Hours/Days Increase/Decrease</u>		
Leslie Hall	Health Clerk, EHS 8 hours/10 months	August 1, 2023
Heather Lenk	Health Clerk, SHS 8 hours/10 months	August 8, 2023
Kristina Perales	Health Clerk, FHS 8 hours/10 months	August 1, 2023
<b><u>New Hires</u></b>		
Ayoub Alla Eddine "Jacob" Azzeddine	Custodian, SLC 8 hours/12 months	July 10, 2023
Ilani Evans	Title I-Paraprofessional, EHS 6.5 hours/10 months	August 14, 2023
Hallie Rocha	Custodian, SHS 8 hours/12 months	July 5, 2023
<b><u>Position change/Promotion</u></b>		
Jose Barragan Magallon,	Maint Worker I, SLC 8 hours/12 months	July 12, 2023
Steve Denney	Director of M&O, DO/DW 8 hours/12 months	July 1, 2023
Shawn Johnson	Lead Custodian, EHS 8 hours/12 months	July 5, 2023
Vicente Marquez Arandia	Lead Maintenance, SLC 8 hours/12 months	June 20, 2023
Feyorn "Chloe" Saelee	At-Risk Paraprofessional, EHS 2.25 hours/10 months	August 14, 2023

## **Certificated**

### **Position Changes**

Dennis Cahill	5/5 SCA IS Teacher	August 14, 2023
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Gary Connolly	5/5 SCA IS Teacher	August 14, 2023
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### **Resignations**

James Glover	5/5 SHS SDCI	July 24, 2023
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# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Fall Board Study Session

**PREPARER:** Jim Cloney, Superintendent

**RECOMMENDATION:**

- ☐ Action
- ☒ Discussion
- ☐ Information

**BACKGROUND:**  
Each year at this time, the Board establishes a date for the fall Board Study Session.

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** First Reading – Draft Administrative Board Policies, Regulations & Exhibits

**PREPARER:** Jim Cloney, Superintendent

**RECOMMENDATION:**

- ☒ Action
- ☒ Discussion
- ☐ Information

**BACKGROUND:**

The District subscribes to the California School Boards Association (CSBA) Policy Manual Maintenance Program. Through this Program, CSBA provides sample policies and administrative regulations for adoption.

**REFERENCES:**

Draft policies were provided to the Board under separate cover. Copies may be obtained by contacting the District Office at (530) 241-3261.

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** 2023-24 Adopted Budget Update

**PREPARER:** David Flores, Chief Business Official

**RECOMMENDATION:** ☐ Action  
☐ Discussion  
☒ Information

## **BACKGROUND:**

The 2023-24 Budget was signed by Governor Newsom on June 27, 2023. There were some differences between the budget adopted by the District and the final budget signed by the Governor. Below are the major changes that will impact our budget.

<b>Shasta Union High School District</b>					
<b>2023-24 Adopted Budget 45-Day Revision</b>					
Resource 6762					
Arts, Music, and Instructional Materials Discretionary Block Grant					
<b>2023 Funding Results</b>	<b>Received</b>	<b>Remaining Balance</b>	<b>94.4% of Original Allocation</b>	<b>Revised Remaining Balance</b>	<b>Notes</b>
\$2,551,311	\$1,275,656	\$1,275,655	\$2,408,438	\$1,132,782	No revenue budgeted
Resource 7435					
Learning Recovery Emergency Block Grant					
<b>2023 Funding Results</b>	<b>Received</b>	<b>Remaining Balance</b>	<b>Reduced by 14.4% 85.6% (100 - 14.4)</b>	<b>Difference</b>	<b>Notes</b>
4,003,375	4,003,375	0	3,426,889	576,486	Due back to the State
<b>2023-24 Adopted Budget</b>					
	<b>SUHSD</b>	<b>State</b>			
LCFF COLA	8.22%	8.22%			
STRS	19.10%	19.10%			
PERS	27.00%	26.68%			

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Approve and Accept the 2021-22 Annual Audit Report

**PREPARER:** David Flores, Chief Business Official

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**

The 2021-22 Audit Report has been completed by Horton McNulty & Saeteurn, LLP (HM&S). HM&S performs the annual audit for the Shasta Union High School District (District), the Shasta Union High School District Bond Program, and University Preparatory School (U-Prep). The Shasta Charter Academy uses a firm from Southern California named Vicenti, Lloyd, Stutzman. The 2021-22 audit was finalized on June 26, 2023.

Copies of the 2021-22 annual Audit Report were distributed to Board members under separate cover. Education Code 41020 requires an annual, independent audit of district financial records.

The audit was completed in June of 2022 and meets the required and recommended guidelines. The District expects certification by the State Controllers' Office.

**Purpose:**

The audit is an opinion rendered by a specially qualified independent auditor that has examined district records to determine whether:

- a. district financial statements provide a fair and accurate representation of the district's financial position;
- b. there is effective control over and adequate accounting for revenues, expenditures and assets;
- c. categorical funds are being spent in accordance with law and regulation.

The audit is not designed to evaluate program cost effectiveness or program performance.

### **Organization of the Report:**

There are six sections in the audit report:

Independent Auditor's Report pp. 1-4

Management's Discussion and Analysis pp. 7-16

Basic Financial Statements pp. 18-66

Required Supplementary Information pp. 68-78

Other Supplementary Information pp 80-88

Other Reports Section pp 90-101

Findings and Questioned Costs pp. 103-110

### **Particular Meaning:**

Much of the audit report is technical. Its format is prescribed by the State and Federal governments and does not relate well to internal reports or management information needs. However, there are four items in the audit of particular interest;

- Independent Auditors Report (pages 1 & 4): This report speaks to the preparation of the District's financial statements and that they are an accurate and fair representation of the District's financial position based on various federal and state accounting standards. It is the opinion of the auditor that our financials meet these criteria.
- Net Position (page 9, Table 1): The Net Position has a negative amount of \$49,578,951 in the Unrestricted category. This reflects the implementation of GASB Statement 68, the pension reporting requirement. All school districts are now required to report their portion of the future liability of STRS and PERS pension costs.
- Independent Auditors report on Internal Control over Financial Reporting and Compliance (pp.89): No deficiencies were found.

- Findings and Questioned Costs (pages 103-110): We received an Unmodified audit, meaning the auditor made no changes. There was one finding with State Compliance of the Independent Study program. The state implemented Education Code section 51747(b)(2)(A)-(D) that required specific language be included in our short-term independent study learning agreements. The auditors determined our agreements were missing essentially five required elements to keep us compliant with Education Code 51747. As a result, the auditors disallowed 230 ADA, used to calculate our Local Control Funding Formula (LCFF). Because the district is funded on prior year ADA, the reduction in ADA will not affect our 2021-22 principal apportionment funding, although it may affect future years' apportionments.

The Instructional Superintendent spoke directly with the auditors regarding this finding and has made changes to bring us into compliance with the specified Education Code. The District will apply for a waiver from the State to either eliminate or reduce the disallowed ADA. This finding has been pervasive throughout the state as the state implemented these changes with very little notice to school districts. We will continue to work with our auditor to reduce or eliminate any fiscal impact this may have on the district.

The University Preparatory School also had the same finding, their auditor disallowed 14 ADA from their LCFF calculation. They will also be applying for a waiver from the state for this finding.

### **Conclusion:**

The Shasta Union High School District is an \$84,476,130 expenditure operation. Accounting is carried out through a double-entry bookkeeping system in more than 15,000 accounts.

### **REFERENCES:**

Government Code Section 53646



# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Fiscal Crisis & Management Assistance Team Business Services Review

**PREPARER:** David Flores, Chief Business Official

**RECOMMENDATION:**

- ☐ Action
- ☐ Discussion
- ☒ Information

**BACKGROUND:**  
The Chief Business Official will present the Fiscal Crisis Management Study, recommendations and actions.

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** 2023-24 Salary Schedule Reclassifications

**PREPARER:** David Flores, Chief Business Official

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**

The following salary schedule changes are retroactive to July 1, 2023.

1. Reclassification of District Receptionist from range 23 to range 24 on the Classified Education Support Professional (ESP) salary schedule.
2. Addition of the Director of Student Programs position to range 2 on the Certificated Management Salary Schedule.
3. Reclassification of the Supervisor of Payroll and Benefits from Unfilled/Inactive status to Active status, in range 2.
4. Reclassification of the Director of Transportation from range 1 to range 2 on the Classified Management Based on 12 Months' salary schedule.

District staff recommends approval of these range changes.

**SHASTA UNION HIGH SCHOOL DISTRICT  
ESP/SSEA SALARY CLASSIFICATIONS  
7/1/23**

**Appendix A**

<b>RANGE</b>	<b>CLASSIFICATION</b>	<b>STEP 1</b>	<b>STEP 5</b>
<b>19</b>	PROJECT SECRETARY	17.62	21.41
<b>20</b>	ACCOUNT CLERK I	18.06	21.96
<b>22</b>	INSTRUCTIONAL PARA SPECIAL ED (RSP/SDC) TITLE I INDIAN ED	18.99	23.08
<b>24</b>	AT RISK PARAPROFESSIONAL ATTENDANCE TECHNICIAN DISTRICT RECEPTIONIST SDCI PARAPROFESSIONAL BILINGUAL INSTRUCTIONAL PARA INSTRUCTIONAL PARA - DIGITAL HS LIBRARY MEDIA TECHNICIAN SOA II - SCHOOL OFFICE ASST II TRANSPORTATION SECRETARY PROJECT ASSISTANT	19.95	24.25
<b>25</b>	ADULT ED SECRETARY CAL SAFE PROGRAM FACILITATOR HEALTH CLERK SCHOOL SUPPORT SECRETARY SEVERELY HANDICAP (SH/BEHAVIOR) PARAPROFESSIONALS ASB CLERK CAREER EDUCATION TECHNICIAN MAINT & OPERATIONS SECRETARY	20.44	24.85
<b>26</b>	SPECIAL EDUCATION DATA ASST ACCOUNT CLERK II	20.95	25.46
<b>28</b>	REGISTRAR	22.02	26.77
<b>29</b>	ALTERNATIVE ED SECRETARY I ACCOUNT CLERK III SCHOOL SECRETARY CONTINUATION SPECIAL EDUCATION SECRETARY	22.57	27.43
<b>30</b>	ALTERNATIVE ED SECRETARY II EDUCATIONAL SIGN LANG INTERPRETER PROGRAM ASSISTANT SPECIALIZED HEALTH CARE ASST TECHNOLOGY SUPPORT ASST I	23.13	28.11
<b>31</b>	PAYROLL TECHNICIAN	23.72	28.83
<b>33</b>	ACCOUNTING TECHNICIAN TECHNOLOGY SUPPORT ASSISTANT II	24.91	30.28
<b>35</b>	COMPUTER SUPPORT TECHNICIAN	26.18	31.82
<b>38</b>	ACCOUNTANT COMPUTER SUPPORT TECHNICIAN II INDIAN ED. PROGRAM SPECIALIST WORKABILITY PROGRAM ASSISTANT	28.18	34.26

**AA Stipend      \$356      BA Stipend              \$650**

**~5.92% EFFECTIVE 7/1/22**

**~2.08% EFFECTIVE 7/1/22**

**~6.17% EFFECTIVE 7/1/23**

**SHASTA UNION HIGH SCHOOL DISTRICT**  
**CERTIFICATED MANAGEMENT SALARY SCHEDULE**  
**EFFECTIVE 7/1/23**

Certificated Mgmt based on 210, or 219 days

RANGE	POSITION	Days	Pay	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
1	ASST. PRINCIPAL	210		110,920	114,187	117,556	121,026	124,596
	ASST. PRINCIPAL-SPECIAL PROJECTS	210	With Masters	112,202	115,469	118,838	122,308	125,878
2	ASST. PRINCIPAL-ALT ED	210		101,234	104,216	107,290	110,457	113,715
	DIRECTOR OF STUDENT PROGRAMS		With Masters	102,516	105,498	108,572	111,739	114,997
3	DIR OF CATEGORICAL PROGRAMS	219		115,674	119,081	122,594	126,213	129,936
			With Masters	116,956	120,363	123,876	127,495	131,218
4	ALT ED PRINCIPAL	219		120,471	124,027	127,689	131,463	135,346
	DIRECTOR OF SPECIAL ED.		With Masters	121,753	125,309	128,971	132,745	136,628
5	PRINCIPAL	219		131,998	135,896	139,916	144,051	148,312
	PRINCIPAL/EDUCATION SERVICES		With Masters	133,280	137,178	141,198	145,333	149,594
	SUPERINTENDENT	NOTE #1,2,3	CONTRACT					
	ASSOC SUPT OF HUMAN RESOURCES	NOTE #1,2,3	CONTRACT					
	ASSOC SUPT OF INST SVCS	NOTE #1,2,3	CONTRACT					

**NOTE# 1**

Superintendent and Associate Superintendent salaries are negotiated with the Board of Trustees.

**NOTE# 2**

\$7,500 Retirement Stipend

**NOTE# 3**

Master Degree compensation added to the salary schedule on 1/1/2023, not subject to negotiated increases, retroactive to 7/1/2022

**~5.92% EFFECTIVE 7/1/22**

**~2.08% EFFECTIVE 7/1/22**

**~6.17% EFFECTIVE 7/1/23**

\*\*\* Effective July 1, 1983, during each two-year period, employees who obtain six units of course credit and/or the equivalent of 6 units that have been pre-approved by the Superintendent shall be eligible for a salary increase of five percent (5%). This can only be applied a maximum of 5 times. Once a management employee earns a professional growth increase, the increase will carry to any other certificated management position to which the employee is promoted or assigned. Employees can earn no more than a total of five professional growth increases added to their base salary.

\*\*\* Effective January 1, 2021, for employees hired on or after January 1, 2021, the salary increase shall be three percent (3%) for each 6 units of professional growth, for a maximum of five (5) increases.

**PENDING BOARD APPROVAL ON 08/08/2023**

**SHASTA UNION HIGH SCHOOL DISTRICT**

**SUPERVISORY SALARY SCHEDULE  
EFFECTIVE 7.1.23**

							LONGEVITY INCREASES				
							5.00%	5.00%	5.00%	5.00%	7.50%
RANGE	POSITION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	6 YRS	10 YRS	15 YRS	20 YRS	25 YRS
1	ADMIN SECRETARY	\$24.34	\$25.56	\$26.81	\$28.17	\$29.60	\$31.08	\$32.64	\$34.28	\$35.98	\$38.66
2	DISTRICT APP SYSTEM SUPV SUPV OF PAYROLL & BENEFITS SNR. TECH SUPP SUPV	\$34.87	\$36.59	\$38.41	\$40.33	\$42.34	\$44.49	\$46.71	\$49.03	\$51.50	\$55.34
3	INFO TECH SUPV	\$47.39	\$49.74	\$52.24	\$54.86	\$57.60	\$60.51	\$63.52	\$66.71	\$70.03	\$75.27
4	CENTRAL KITCH SUPV	\$26.64	\$27.99	\$29.40	\$30.83	\$32.38	\$34.00	\$35.72	\$37.48	\$39.38	\$42.31
5	SUPV OF TRANSP SUPV OF M & O	\$36.77	\$38.58	\$40.53	\$42.53	\$44.67	\$46.91	\$49.26	\$51.72	\$54.31	\$58.38
8	CUSTODIAL OPERATIONS SUPV	\$31.48	\$33.07	\$34.73	\$36.47	\$38.26	\$40.19	\$42.20	\$44.29	\$46.51	\$50.02
9	BUSINESS SERVICES MGR	\$49.66	\$52.14	\$54.74	\$57.48	\$60.36	\$63.37	\$66.55	\$69.87	\$73.36	\$78.50
10	MENTAL HEALTH COORDINATOR	\$59.82	\$62.77	\$65.93	\$69.19	\$72.67	\$76.33	\$80.14	\$84.13	\$88.33	\$94.95
<b>*POSITIONS CURRENTLY UNFILLED/INACTIVE</b>											
6	ACCOUNTING & BUDGET SUPV	\$41.59	\$43.69	\$45.87	\$48.14	\$50.57	\$53.12	\$55.78	\$58.55	\$61.47	\$66.09
7	*PROJECT COORD.	\$26.64	\$27.99	\$29.40	\$30.83	\$32.38	\$34.00	\$35.72	\$37.48	\$39.38	\$42.31
8	*SCHL MAINT SUPV	\$31.48	\$33.07	\$34.73	\$36.47	\$38.26	\$40.19	\$42.20	\$44.29	\$46.51	\$50.02

A.A. STIPEND       \$                       356  
B.A./B.S. STIPEND   \$                       650  
MASTERS STIPEND   \$                       1,282

THERE WILL BE LONGEVITY INCREMENTS AT THE COMPLETION OF 6 YEARS (5.00%), 10 YEARS (5.00%), 15 YEARS (5.00%), 20 YEARS (5.00%) AND 25 YEARS (7.50%) OF SERVICE WITH THE DISTRICT.

\*\*RETIREMENT STIPEND: FOR ELIGIBLE EMPLOYEES 10% OF THE EMPLOYEE'S CURRENT ANNUAL SALARY OR A STIPEND OF \$4,351 WHICHEVER IS GREATER AT THE TIME OF NOTICE. NOTICE MUST BE GIVEN TO THE DISTRICT AT LEAST 6 MONTHS PRIOR TO EFFECTIVE DATE OF RETIREMENT.

~MOVE PAYROLL SUPERVISOR TO UNFILLED/INACTIVE EFFECTIVE 7/12/18

~ADDED BUSINESS SERVICES MANAGER POSITION EFFECTIVE 7/12/18

~3.00% EFFECTIVE 7/1/18

~1.00% EFFECTIVE 7/1/19

~3.00% EFFECTIVE 7/1/20

~5.92% EFFECTIVE 7/1/22

~2.08% EFFECTIVE 7/1/22

~6.17% EFFECTIVE 7/1/23

**PENDING BOARD APPROVAL ON 08/08/2023**

**SHASTA UNION HIGH SCHOOL DISTRICT**  
**CLASSIFIED MANAGEMENT SALARY SCHEDULE**

**EFFECTIVE 7/1/23**

Classified Mgmt based on 12 months

RANGE	POSITION	Months	Pay	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
1	DIR OF MAINT & OPERATIONS	12		104,496	107,668	110,936	114,204	117,572
			With Masters	105,778	108,950	112,218	115,486	118,854
2	DIR OF NUTRITION SVCS	12		112,648	116,027	119,508	123,093	126,786
	DIR OF TRANSPORTATION	12	With Masters	113,930	117,309	120,790	124,375	128,068
3	DIR OF INFORMATION TECH	12		120,052	123,079	126,822	130,570	134,425
	DIR OF FINANCE (1)	12	With Masters	121,334	124,361	128,104	131,852	135,707
NOTE #1	CHIEF BUSINESS OFFICIAL	12		159,995	0	0	0	0
			With Masters	161,277				

(1) Position not occupied at this time

NOTE# 1

CBO Salary is based on Step 1, Total Pay and is eligible for professional growth stipends..

NOTE# 2

Retirement stipend for eligible employees of 10% of the employee's current annual salary or a stipend of \$4,351 whichever is greater at the time of notice. Notice must be given to the District at least 6 months prior to effective date of retirement.

NOTE# 3

Master Degree compensation added to the salary schedule on 1/1/2023, not subject to negotiated increases, retroactive to 7/1/2022.

**~5.92% EFFECTIVE 7/1/22**

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Once a management employee earns a professional growth increase, the increase will carry to any other certificated management position to which the employee is promoted or assigned. Employees can earn no more than a total of five professional growth increases added to their base salary.

\*\*\* Effective January 1, 2021, for employees hired on or after January 1, 2021, the salary increase shall be three percent (3%) for each 6 units of professional growth, for a maximum of five (5) increases.

**PENDING BOARD APPROVAL ON 08/08/2023**

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Advanced Placement (AP) Test Scores

**PREPARER:** Leo Perez  
Associate Superintendent of Instructional Services

**RECOMMENDATION:** ☐ Action  
☐ Discussion  
☒ Information

**BACKGROUND:**  
The Associate Superintendent of Instructional Services will report on the participation and pass rates of the AP Exam administered last school year in the spring of 2023.

SUHSD AP Test Scores  
2023

Exam	Enterprise # Passed of # Tested =	Foothill # Passed of # Tested =	SCA # Passed of # Tested =	Shasta # Passed of # Tested =	District # Passed of # Tested =
2-D art	1 of 1 = 100.00%	2 of 2 = 100.00%	0 of 0 = 0.00%	3 of 3 = 100.00%	6 of 6 = 100.00%
Biology	0 of 0 = 0.00%	19 of 20 = 95.00%	0 of 0 = 0.00%	8 of 8 = 100.00%	27 of 28 = 96.40%
Calculus AB	9 of 10 = 90.00%	4 of 9 = 44.40%	0 of 0 = 0.00%	13 of 15 = 86.70%	26 of 34 = 76.50%
Chemistry	1 of 3 = 33.30%	0 of 0 = 0.00%	0 of 0 = 0.00%	0 of 0 = 0.00%	1 of 3 = 33.30%
Chinese Language and Culture	1 of 1 = 100.00%	0 of 0 = 0.00%	0 of 0 = 0.00%	0 of 0 = 100.00%	1 of 1 = 100.00%
Computer Science A	0 of 0 = 0.00%	0 of 0 = 0.00%	0 of 0 = 0.00%	4 of 9 = 44.40%	4 of 9 = 44.40%
Drawing	2 of 3 = 66.70%	0 of 0 = 0.00%	0 of 0 = 0.00%	0 of 0 = 0.00%	2 of 3 = 66.70%
English Language and Composition	13 of 28 = 46.40%	26 of 49 = 53.10%	0 of 0 = 0.00%	26 of 39 = 66.70%	65 of 116 = 56.00%
English Literature and Composition	10 of 16 = 62.50%	15 of 16 = 93.80%	0 of 0 = 0.00%	31 of 32 = 96.90%	56 of 64 = 87.50%
Environmental Science	0 of 0 = 0.00%	0 of 0 = 0.00%	0 of 0 = 0.00%	14 of 19 = 73.70%	14 of 19 = 73.70%
European History	4 of 9 = 44.40%	24 of 56 = 42.90%	0 of 0 = 0.00%	26 of 50 = 52.00%	54 of 115 = 47.00%
Human Geography	9 of 20 = 45.00%	30 of 67 = 44.80%	0 of 0 = 0.00%	27 of 55 = 49.10%	66 of 142 = 46.50%
Macroeconomics	0 of 0 = 0.00%	0 of 0 = 0.00%	0 of 0 = 0.00%	36 of 49 = 73.50%	36 of 49 = 73.50%
Microeconomics	5 of 7 = 71.40%	13 of 20 = 65.00%	0 of 0 = 0.00%	0 of 0 = 0.00%	18 of 27 = 66.70%
Physics 1	5 of 13 = 38.50%	9 of 26 = 34.60%	0 of 0 = 0.00%	7 of 11 = 63.60%	21 of 50 = 42.00%
Psychology	4 of 15 = 26.70%	4 of 13 = 30.80%	0 of 0 = 0.00%	17 of 23 = 73.90%	25 of 51 = 49.00%
Spanish Language and Culture	0 of 0 = 0.00%	0 of 0 = 0.00%	0 of 0 = 0.00%	11 of 17 = 64.70%	11 of 17 = 64.70%
Statistics	7 of 7 = 100.00%	5 of 20 = 25.00%	0 of 0 = 0.00%	14 of 16 = 87.50%	26 of 43 = 60.50%
United States Government and Politics	4 of 4 = 100.00%	11 of 21 = 52.40%	0 of 0 = 0.00%	18 of 48 = 37.50%	33 of 73 = 45.20%
United States History	7 of 10 = 70.00%	14 of 23 = 60.90%	0 of 0 = 0.00%	15 of 24 = 62.50%	36 of 57 = 63.20%
<b>Total</b>	<b>82 of 141 = 58.20%</b>	<b>180 of 344 = 52.30%</b>	<b>0 of 0 = 0.00%</b>	<b>273 of 418 = 65.30%</b>	<b>527 of 907 = 58.10%</b>